



MEDINA COUNTY HEALTH DEPARTMENT
 4800 LEDGEWOOD DRIVE, MEDINA, OHIO 44256
 (330) 723-9523 * FAX (330) 723-9650 Email: env@medinahealth.org

FOOD SERVICE OPERATION/RETAIL FOOD ESTABLISHMENT PLANS SUBMITTAL FORM

PLAN REVIEW SUBMITTAL INFORMATION				
Please submit one (1) HARD copy of the FLOOR PLAN and one (1) complete set of plans in PDF format.				
FACILITY RISK CLASSIFICATION INFORMATION (<i>Plan Review Fee is based on Risk Classification</i>)				
<i>Risk classification is based on menu. Please verify classification with a food inspector prior to submitting plans for review.</i>				
<input type="checkbox"/> Risk level 1 <input type="checkbox"/> Risk level 2 <input type="checkbox"/> Risk level 3 <input type="checkbox"/> Risk level 4 <input type="checkbox"/> Micromarket				
FACILITY INFORMATION				
Facility Name/Business Name			Suite #	
Facility Location (Address)				
City, State, and Zip Code				
<input type="checkbox"/> YES <input type="checkbox"/> NO This facility will have plumbing installation/changes. If yes, Contact MCHD, 4800 Ledgewood Drive, 330 723-9523, BRUNSWICK CITY call (330) 225-9144, in MEDINA CITY call (330) 722-9030.				
<input type="checkbox"/> YES <input type="checkbox"/> NO Have you contacted Medina County Sanitary Engineer's office to see if a grease trap is required? MCSE, 791 W. Smith Rd, Medina, OH 44256 330 723-9585				
OWNER/FACILITY OPERATOR INFORMATION				
Contact Person				
Contact Address				
Email Address		Phone #	Cell #	
ARCHITECT INFORMATION				
Architect Name				
Address				
Email Address		Phone #	Cell #	
PLAN INFORMATION				
<input type="checkbox"/> YES <input type="checkbox"/> NO Is the (proposed) three-compartment sink/dishwasher adequately sized to accommodate the largest piece of equipment in this facility's kitchen?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Is the hot water heater adequately sized to provide hot water at a minimum temperature of 100°F at the handwashing sinks and of 110°F at the three-compartment sink during peak demands?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Will whole produce be cut and cleaned on site?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Will a dumpster with tight-fitting lids be provided on a curbed concrete or asphalt surface that is sloped to drain?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Will light fixtures in the food preparation and equipment washing area be shielded or shatter-resistant?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Will fifty (50) footcandles of light be provided in food preparation areas?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Will twenty (20) footcandles of light be provided in equipment washing areas, restrooms, and handwashing areas?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Will ten (10) footcandles of light be provided in dry storage areas, walk-in cooler, and freezers?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Is there a designated area available for employee storage?				
<input type="checkbox"/> YES <input type="checkbox"/> NO Is there a designated chemical storage area?				
PAYMENT can be made over the phone on Visa, MasterCard, Discover, or American Express. Payments can mailed in with check, or cash payments at our office, 4800 Ledgewood Drive, Medina.				
\$ _____ Check # _____ MCHD R# _____ Date _____ Clerk _____				