



# Job Posting

Medina County Health Department  
4800 Ledgewood Drive  
Medina, OH 44256

<b>Job Title:</b> Health Promotion Supervisor	<b>Service Area:</b> Community Health	<b>Employment Status:</b> Classified, Full time, Non-Exempt
<b>Pay Grade:</b> Hourly Range: \$30.50 - \$40.99 Based on qualifications & experience	<b>Hours of Operation:</b> 8:00am - 4:30pm <b>Days of Work:</b> Monday - Friday Occasional evening/weekend if needed	<b>Posting Date:</b> February 20, 2026 <b>Closing Date:</b> March 4, 2026

The Medina County Health Department, a nationally accredited health department, has a full-time opening for a Health Promotion Supervisor. This position oversees multiple grants and programs in tobacco prevention, traffic safety, physical activity and nutrition, public information, social media, marketing, and community outreach.

**Essential Job Responsibilities include but are not limited to:**

- Gathers synthesize, and translate complex health information and data into clear and culturally appropriate messages that target audiences can access, understand, and act on.
- Gathers information for evaluating policies, programs, and services (e.g., outputs, outcomes, processes, procedures, and return on investment).
- Suggests approaches for disseminating public health data and information (e.g., social media, newspapers, newsletters, journals, town hall meetings, libraries, neighborhood gatherings)
- Collaborates with community partners to improve health in a community (e.g., participates in committees, shares data and information, connects people to resources)
- Motivates colleagues for the purpose of achieving program and organizational goals.
- Contributes to development of a vision for a healthy community (e.g., emphasis on prevention, health equity for all, excellence and innovation).
- Contributes to assessments of community health status and factor influencing health in a community (e.g., quality, availability, accessibility, and use of health services; access to affordable housing).

**Minimum Education, Training and/or Experience Needs:**

- A Bachelor's degree from an accredited college or university in Public Health or Community Health, or related field and at least three years of professional experience in public health. Previous experience as a supervisor preferred. CHES/MCHES preferred.
- Position is responsible for supervising a multidisciplinary staff. Performs duties related to supervising the daily administration of health promotion programs. Program and grant management duties to include developing program budgets, monitoring and controlling expenditures, and ensuring grant deliverables are met.
- Utilize data and prepare reports regarding program activities in community health education, epidemiology, emergency preparedness, and community outreach. Implement agency marketing plan. Maintain agency website and oversee social media sites. Work with media and lead public information activities.
- Proficiency in Microsoft Office. Certificates in National Incident Management System (NIMS), including Incident Command System (ICS) certificates for 100, 200, 300, 400, 700, and 800 which may be completed upon hire.

**Benefits:**

- Health Insurance (Medical/Dental/Vision/Rx)
- Wellness Program
- Ohio Public Employees Retirement System (OPERS)
- Paid Sick and Vacation Time, and Paid Holidays
- Ohio Deferred Compensation and OCERP
- Tuition Reimbursement Program
- Eligible employer for the federal Public Service Loan Forgiveness Program

**Requirements:**

- Meet minimum education, training, and experience
- Reliable Transportation
- Valid Ohio Driver's License
- Proof of Auto Insurance meeting Board minimums
- Successfully pass B.C.I. and/or F.B.I. background checks and reference checks
- Must be legally authorized to work in the United States without requiring sponsorship for employment visa status now or in the future

**To Apply:** Send a completed MCHD Employment Application (located at [www.medinahealth.org/careers/](http://www.medinahealth.org/careers/)), current resume and cover letter, no later than 4:30 PM on Wednesday, March 4, 2026, to: Human Resources, Medina County Health Department, 4800 Ledgewood Drive, Medina, OH 44256; or fax to (330) 723-9659; or e-mail to [hr@medinahealth.org](mailto:hr@medinahealth.org). EOE